

Sixth BA Committee Meeting Minutes - 27 November 2017

Members Present:

Mark Burrell
Trillium Chang
Olia Zadvorna
Annalise Higgins
Amar Sarkar
Reece Oosterbeek
Sofia Taylor (taking minutes)
Olivia Tidswell
Natalie Jones
Rory Little

1. Past minutes are approved
2. Welcome to 1st Year Reps and Rota instructions from Mark:

There are a number of duties that we share: brunches, tidying the BA rooms, grad bar night, predrinks, ushering, incoming swaps and some events. The first few times you'll be paired. The rota is sacred, once you're signed up you're responsible so make sure you let the Secretary know if you need to change it and arrange on Slack for someone to cover for you.

- Cleaning the rooms means clearing dishes, throwing away old food and checking consumables/dish cloths. Go upstairs to check the couches, they can't block the fire exits. We do have a cleaner, but we need to tidy up.
- Predrinks: Isabel sends instructions beforehand. Usually meet at 6.45 by the little door in Great Court. We have a big container that makes the job easier. Don't let people come in before 7.20pm. Encourage people to top up rather than get new glasses. Sometimes we have to do it while we have guest, but we try to be nice when you have important people over. Cleanup from 7.40ish.
- Ushering means putting the place cards according to the seating plan. They need to be IN Hall by 7.45 to help people sit according to High Table rules. Tell people to move along. Don't let the people with reserved seats change stuff.
- Incoming swaps: get the tickets from the ents officer in charge. Meet them in GG, steer them to their seats, go in with them and try to "host them". Try to keep them together.
- Grad bar night: go to the bar, tell them to open a tab for X, done. No doubles.

AP: First Year Reps need keys, plus Olia

AP: James will give Google doc access to first year

AP: FYRs need to get the Dean's Induction

Other general procedures: Coordinate in Slack before sending emails to avoid spam. Upload your receipts on Wave and Rory will pay you back. Write your name for it and any necessary details.

3. Budget update: things are mostly fine. We need to follow up on dessert wine to make sure that the catering bill is on track. We did a global planning early on so we should be fine for events in the future.

Catering wants to charge 50 GBP each week for using the Allhusen to decide what to do.

We don't seem to have a lot of flexibility for BA dinners but we should look into the numbers

to see if it works. Gown sale was good for us so there's a bit left over and we have reserves to buy back gowns at the end of the year. Having it in the Allhusen is SO much better, so it might be worth it to overrun our budget. In Easter/summer we have it in the Cloisters which is nicer.

4. Lessons learned in Mich:

Remind people of the procedure for open meetings, how to submit a motion, call a secret ballot, send agenda earlier, separate our functions as committee and individuals, avoid Pizza Express, explicitly say that it's a vote in motions. The appetite for out-of-Cambridge events can be low, so be careful. Don't plan outdoors events in November. Plan for contingencies with Darren, and find him in advance. You need permission to bring bikes into College. CUSU runs out of dental dams, surprisingly. Each committee member should maintain a handover document. People drop out a lot of swaps, be prepared. Reducing the number of swap tickets is hard because incoming colleges want to bring 15. People WILL come to boardgames and such during breaks, which costs us little and does an important welfare function. We can include alcohol for a very few, just don't call them welfare.

5. Out of term events: most committee members will be away from the 13th or so.

- Waffle brunch Sat 6th Jan (Mark)
- Movie nights, Love Actually is a must. (Mark)
- Blue planet screening (Trillium)
- Board games
- Felt stockings could happen as a "break" event. Doing it on the 15/16 is more spread out. (Annalise)
- Maybe a Christmas dinner event (Sofia)
- Check in in the new year (TBD) Could just be movies and hot chocolate.
- Board games Wed 10th Jan.

AP: Mark will check with the bar about opening hours.

AP: Sofia will look into a Christmas dinner event.

6. Lent events:

Already organized:

- 3 seminar lunches (Mark). First one is 24th Jan. Mid Feb, early March. Dates will be set around other events.
- Book club will continue as usual. One in Feb in March.
- Rory: 23 Jan Cider and cheese.
- Rory: Wren library tour.
- Olivia: zoology museum.
- Olia: musical (3 Feb), Phantom of the Opera.
- Annalise: bake off in February. Crystals in March. January will be balloon animals. They will never be on Thursdays.
- We will have 7 BA dinners and a Feast (out of term, for the International Day of Happiness). We will have a indian inspired dinner, 23rd Feb. Burns Night: we are getting permission from council to have bagpipes. They denied deep fried Mars bars.

AP: Mark will organise ceilidh after dinner on Burns Night.

AP: Mark is getting a Scottish person and bagpipes around GC.

AP: Amar will organize a Bollywood dance event in the Bar.

AP: Olia will book an artist for a class.

AP: Mark and Isabel need to sort out with Catering about second guest ticket and prices.

- High tea Club in Mill Road (contacted, Solene). Not sure about the price, will ask for a discount. Just tea or tea and dumplings, we get to get a sample tea home. We suggest 2nd week of Feb, weekend.
- Trinity's got Talent, possibly booking the Winstanley. Some people suggest Bar, some suggest BA Rooms. BA rooms means it's only grads. We can get food and prices. Proposed 50GBP bar tab and another 50 for food and prized. (Solene)
- Spy thing? Murder Mystery? (Solene)
- Idea: Priscilla Queen of the Dessert (LGBTQ+ and friends)
- Natalie will have 2 or 3 events. One will be a movie night, a documentary. She promises it's not a kiwi movie.
- Trillium suggests more documentary nights. Weekly/biweekly on Sunday nights. Mark suggests buying snacks. Bookclub style – with a discussion. Amar says that there was quite some support for Murasaki movie night.
- Olivia: no progress with Oxford trip. We want to go to Magdalene. It can be during time or just out of term. Getting a formal swap is hard but worthwhile. Probably mid-March.
- We aim to have 3 swaps a term since they take a lot of work and they're very popular for BAs. Olivia: Jesus college wants to swap with us next term

AP: Annalise will talk to Churchill about going to their Guest Night.

- Adult build-a-bear (Annalise)
- Fudge Tasting. This could happen in Easter Term since we already have cheese/tea and dumplings in Lent. (Olivia)
- Gliding Trials. They cost £25 per person. We should probably wait until Easter (Olivia)

First Year Reps proposals:

- How is your research applicable to the real world? Winstanley, OCR. (Amar)

AP: Amar will talk to Simon

AP: Mark will give Amar ideas about fellows in college.

- Super Smash brothers tournament, holiday event. Trivia Night. Ninja tournament could be added to a regular event (brunch, grad bar night). (Amar)
- Trillium has an idea to have professional headshots. We could do it with a photographer, or with a student to make it cheaper and organize lighting. We could organize it for Lent.

AP: Trillian will look into details.

- Party in a club in town, selling tickets as drink tokens. We can have a joing "Back to School " party with St Johns or later in the term (Sofia)

AP: Sofia will liaise with Johns committee about reciprocating events.

- Puppies. Annalise is trying to organize an event with puppies but they haven't responded. She'll try to contact other puppies. Amar offers to help because puppies.