

Second BA Committee Meeting - 18 June 2017

Members Present:

Mark
Olia
Annalise (representing Jake and Natalie)
James
Solene
Reece
Olivia
Rory
Sofia (taking minutes)

Apologies:

Raj
Isabel

Mark begins the meeting at 19.12

1. Last minute meeting's minutes: approved
2. Meetings:
 - a. Liaison:
 - i. Freshers' Week: marquee in Nevile's Court for Freshers' Week. Let's get hoodies earlier this year.
 - ii. Mark updates on the Dean's modifications to the White Book regarding offenses which bring the college into disrepute. The Dean will convene a disciplinary committee.
 - iii. Junior bursar proposes to increase rent by 2% across the board, in line with market house and rent inflation. To go to council. Junior bursar suggested bringing in more BAs into the discussion.
 - iv. TCSU proposed arranging discount with local businesses for Trinity Students. The college has some concerns regarding which business it associates with and how much this involves alcohol.
 - b. Meeting with JB regarding accommodation: many complaints brought up. We're looking into setting up a regular accommodation meeting to deal with complaints in time in a structured manner. The graduate accommodation database was discussed, the BAC will begin negotiation with the Ac. Office. Round Church Accommodation is under discussion with The Union, plan to go ahead.

Action Point: Sofia to contact Acc. Off. regarding ballot meeting.

Mark: will contact the JB again in a month or so if nothing happens

3. Rory money business: previously used Asana for Reimbursements. Rory suggests using Wave to organize receipts. Write name and short description on the receipt.
4. Garden Party:
 - a. Fill in the rota. Be prepared to work all the time.

- b. Band should be here around 20min before the start. Final details to be sorted regarding food.

Action Point: Isabel to send receipts to Rory.

Action Point: Solene to contact chapel and music office regarding chairs and stands.

Action Point: Mark will find the gardeners regarding croquet etc

Action Point: Rory will do the risk assessment

At 19.44 the Committee takes an ice cream break. Sofia gets a sandwich.

At 19.52 the Committee “cracks on”

5. Budget proposal:

- a. Increase media subscription. Committee Amazon Prime.

Action point: Mark will buy Planet Earth II in 4K to spend the rest of the budget.

- b. Stationery budget: stays the same and will be used to buy Christmas cards for college officials
- c. Sports: some left to update sports equipment. Buy everything we need and reduce for next year.
- d. BA dinners budget: usually more than budgeted. If we'd like to maintain 200 people per dinner we will need more money.
- e. Increase functions budgets since they're really well received.
- f. Brunches: plan to do one each month: July, August and September. We can try to spend slightly less for each one.
- g. Summer regular activities are important for welfare.
- h. Functions: spent completely after the Garden Party. Increase for food inflation.
- i. Sports activities: money coming back from Parkrun will cover the current deficit. The zorb football/archery event will come from here. Parkrun will be held at cost in the future, except for fresher's week.
- j. Big increase proposed for welfare budget for mental health, bicycle scheme and dedicated for Women's officers and LGBT.. Annalise, Jake and Natalie want to run regular events for the summer. Will likely overspent.
- k. Bicycle scheme: CUSU does safety kits.
- l. We got some ACC money for BA rooms, still some to be spent. There's also some left in the year's budget. Folding chairs, flashing lights, kitchen replacements, sewing machines, wall mount for speakers, coffee machine, lamps, fix the table, ventilation for upstairs
- m. Capital Equipment fund: should we keep it in the budget? In an emergency if the BA Society makes a big loss and needs to be able to cover it. One option is to decrease it to minimum and only increase it if we need it

Action point: Raj to buy pump and replacements.

Action point: Sofia will get nice pen and stationery. Could be used for letter writing event.

6. Summer availability:

Action point: Sofia will create a form to set up a calendar. Will also set up a rota for dinners, brunch and BA rooms care.

7. Summer events:

- a. Rory asks that everything is on google Drive: names, CRSIDs, events, amount
- b. Raptor foundation: bus ticket payed by each person. 29th July

c. Archery/Zorb mid August. We might have more than 20 people and share.
Action point: Olivia will ask about availability of Crammer road and ask the company about the size they need.

- d. Nature reserve in Trumpington Meadows. £3pp. Olivia
- e. Wicked in late September. 20 people probably Thursday afternoon. £15 subsidy for each BA. Olia
- f. Escape Room + museum trip: saturday London trip. Could be something to do over the winter and do more summery stuff now. Solene
- g. Beach Trip + Alpaca walking trip. Olia
- h. Subsidize Yoga Class: free for grads. July 19th or 20th.
- i. Brunches: 2 nice ones and one waffle only.
 - i. 1st July waffle brunch
 - ii. 5th August brunch in the backs
 - iii. 2nd September brunch in the backs
- j. Shakespeare in the Park: try to get group discount and run it at cost.

Action Point: Sofia will do a Term Card

8. BA rooms

- a. Sell PS3
- b. Action Point: Sofia will buy a toaster

9. AOB:

- a. Send an introductory email from the “welfare team” email. Jake, Natalie and Annalise will take turns managing it.