

BA Society Privacy Policy

Trinity College BA Society

02 June 2020

Our contact details

Trinity College BA Society

Trinity College
Cambridge
Cambridgeshire
CB2 1TQ

<http://basociety.net/contact/>

The type of personal information we collect

We currently collect the following information:

- Personal identifiers.
- Photos.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Sign ups for a BA Society-run event.
- Submissions to a BA Society-controlled Contact Form.
- Entries to a BA Society-run photo submission or contest.

We may also receive personal information from the following sources in the following scenarios:

- Trinity College Tutorial office, in the case where that information directly helps us provide services to graduate students, including, but not limited to: establishing college families, curating mailing lists and voter enrolment in BA Society elections.

We use the information you have given us in order to:

- Organise and administer events.
- Level College charges.
- Photographically document BA Society-run events or run photo competitions.
- Improve BA Society operations and represent the Trinity College Graduate Community to Trinity College.

We may share this information with:

- Trinity College

- Third-party service providers (where relevant)

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- In the case of personal identifiers:
 - We have a legitimate interest; or
 - Your consent.
- In the case of photos:
 - Your consent. You are able to remove your consent at any time. You can do this by contacting the BA Society via <http://basociety.net/contact/> or by emailing the BA Society Computing Officer: ba.computing@trin.cam.ac.uk.

How we store your personal information

Your information is securely stored in a Trinity College-administered cloud storage service.

We keep personal identifiers only as long as these are needed. For BA Society-run events, this means only until College charges have been levelled, at which point these will be deleted. Information provided via the Contact Form may be anonymized by the removal of personal identifiers and stored for reference.

In the case of photos provided to promote or document events run by the BA Society, we may keep these indefinitely, subject to your consent (see above). In the case of photos provided to run a photo competition or similar event, these will only be kept until the event has finished, at which point they will be deleted.

Your data protection rights

Under data protection law, you have rights including:

- Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.
- Additionally, In the case of photos:
 - Your right to withdraw consent - You have the right to withdraw your consent (see above).

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at <http://basociety.net/contact/> or ba.computing@trin.cam.ac.uk if you wish to make a request.